

ESA December Board Meeting

MINUTES

DECEMBER 7, 2011 2:00 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT, 2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

FACILITATOR	Commander Jim Reid
NOTE TAKER	Eileen Gonzalez
ATTENDEES	Commissioner Sallie Clark, Bob Demetry, T. Wayne Florek, Jane Fredman, Mayor Jeri Howells, William Normile, John Scorsine, Dr. Jack Sharon
ABSENT	Councilman Merv Bennett, Dr. Marilyn Gifford, Deputy Chief Tommy Smith, Chief Carl Tatum

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION
None.

2. PUBLIC COMMENT

DISCUSSION

3. APPROVAL OF THE MINUTES OF OCTOBER 5, 2011

DISCUSSION	
None.	
MOTION	PERSON RESPONSIBLE
Motion to approve the minutes of the October 5, 2011 meeting.	Commissioner Sallie Clark
Second	Mayor Jeri Howells
Approved	Unanimous

4.A. AGREEMENT COMPLIANCE REPORT FOR SEPTEMBER & OCTOBER 2011

DISCUSSION
<p>Eileen Gonzalez presented the performance and compliance report for September & October 2011. She reported that there were no incidences of contract Level Zero during either September or October, and that the recommended assessments are \$4,617 for September and \$3,105 for October, for a total of \$7,722. There were 48 calls that exceeded the maximum response time for their zones in September, and 39 in October. The contractor exceeded the 90% response standard for the Urban, Suburban and Rural zones, as well as the 92% systemwide response standard for both months. There was one snowstorm in October for which the contractor added resources pursuant to the level of effort model for severe weather, and Eileen called the board's attention to the data relating to that snowstorm.</p> <p>The contractor referred three calls in September and five calls in October; all but one of the calls in each of those months were referred to Black Forest Fire/Rescue, with the remaining one call in each month being referred to Fountain Fire Department. Eileen also corrected a typo in the section relating to released calls. The contractor requested that 27 calls be exempted from the data to determine compliance with performance standards for September, and 32 calls for October, and staff recommends that the requested calls be exempted, including eight calls in September relating to very localized weather conditions, i.e. heavy rainstorms.</p> <p>Finally, Eileen noted that urban equity data for August and September is included in this report, along with September and October's data, now that the report relating to Urban Equity is now fixed.</p>

MOTION	PERSON RESPONSIBLE
Motion to approve the agreement compliance report for September & October 2011.	Commissioner Clark
Second	John Scorsine
Approved	Unanimous

4.B. COMMITTEE REPORTS

DISCUSSION
There were no committee reports.

4.C. AMR COMMUNITY RELATIONS REPORTS FOR OCTOBER & NOVEMBER 2011

DISCUSSION
Tawnya Silloway, AMR's Community Relations Coordinator, expressed thanks for assistance with the "Coats for Colorado Springs and El Paso County" project which collected over 500 coats. With the fire departments' help, she filled up a large modular ambulance with coats for the coat drive. In February, there will be a blanket drive in cooperation with Red Cross and veteran's groups. She also noted that the artwork on AMR's Christmas card was produced by an AMR paramedic, who won a contest to have his artwork included on the card.

4.D. TREASURER'S REPORTS FOR OCTOBER & NOVEMBER 2011

DISCUSSION	
Treasurer Florek presented the October and November 2011 financial reports. October's highlights include fourth quarter contract administration fee revenue and expenses include regular City salary & benefits, the final payment of audit expenses for the 2010 audit, fourth quarter office space rent, and second quarter grant payments. November's report includes regular City salary & benefits expenses. He also noted a new section of the report describing changes in the grant fund balance over the course of the year.	
MOTION	PERSON RESPONSIBLE
Motion to approve the Treasurer's report for October and November 2011.	Mayor Howells
Second	Commissioner Clark
Approved	Unanimous

5.A. THIRD QUARTER 2011 GRANT AWARD PRESENTATIONS

DISCUSSION
Chair Reid recognized five departments for their grant awards: Cascade Volunteer Fire Department, El Paso County Sheriff's Office, Colorado Springs Police Department, Southwest Highway 115 Fire Protection District, and Green Mountain Falls/Chipita Park Fire Department.

5.B. 2012 RESPONSE ZONE MAP CHANGES

DISCUSSION	
Eileen Gonzalez presented proposed changes to the ESA's response zone map, to be effective January 1, 2012. She reported that Chief Tatum of the Hanover Fire Protection District had requested that ESA staff research the possibility of making some changes to response time standards in his district. One of the areas under discussion is south of Fountain along Old Pueblo Road; the other areas are in Midway, in the very southern part of El Paso County. Eileen noted that AMR's General Manager is in agreement with the changes. Commissioner Clark noted that the changes would be improvements in response times, and that she appreciates AMR's cooperation in making these changes.	
MOTION	PERSON RESPONSIBLE
Motion to approve changes to the ESA's response zone map, to be effective January 1, 2012.	Mayor Howells
Second	Commissioner Clark
Approved	Unanimous

5.C. INSURANCE POLICY RENEWAL

DISCUSSION	
Eileen Gonzalez presented the proposal she received from IMA to renew the ESA's insurance policies for 2012, and requested the board authorize her to bind the policy at the quoted price.	
MOTION	PERSON RESPONSIBLE
Motion to authorize the ESA's Business Administrator, Eileen Gonzalez, to bind the insurance policy for 2012 as proposed.	Commissioner Clark
Second	Mayor Howells
Approved	Unanimous

5.D. 2012 ESA BOARD MEETING SCHEDULE

DISCUSSION	
Eileen Gonzalez recommended continuing the ESA's every-other-month schedule for Board meetings in 2012.	
MOTION	PERSON RESPONSIBLE
Motion to approve an every-other-month meeting schedule (February, April, June, October, and December) for 2012.	Dr. Jack Sharon
Second	Mayor Howells
Approved	Unanimous

5.E. BOARD MEMBER/STAFF COMMENTS

DISCUSSION
Jim Reid welcomed a new board member, Bill Normile, who fills the ESA's Neighborhood Citizen Representative position. Mr. Normile introduced himself, and Chair Reid expressed his thanks for volunteering for the position. Commissioner Clark discussed the ESA's current Board vacancy for a City resident/EMT and some strategies relating to finding additional applications for the vacancy. Bill Normile requested information relating to the definition of "public safety standby," and Chair Reid provided a description. Commissioner Clark noted that El Paso County staff is in the process of reviewing its regulations relating to ambulance licensing, specifically as it relates to complaints. Chair Reid expressed his appreciation for the work the ESA's staff, Eileen Gonzalez and Bob Demetry, do to support the ESA board. He also noted that one of the ESA's big decisions in 2012 will be whether to extend the ESA's contract with the current provider for one year or two years, and expressed his preference for a two year extension.

6. ADJOURNMENT

MOTION	PERSON RESPONSIBLE
Motion to Adjourn	Dr. Sharon
Second	Commissioner Clark
Approved	Unanimous

MEETING ADJOURNED AT 2:55 p.m.